



ভট্টদেৱ বিশ্ববিদ্যালয়

বজালী, পাঠশালা-৭৮১৩২৫, অসম

BHATTADEV UNIVERSITY

(A State University established under Assam Act No. XXXVI of 2017)

BAJALI, PATHSALA-781325, ASSAM

RECRUITMENT NOTICE

Advt. No.: BU/Advt./NTS/OCR/03/2022/1708

Dated:28/05/2022

Applications are invited from eligible Indian Nationals possessing the ardour to go an extra mile for contributing to the growth of the University for the Following Post at Bhattadev University.

Sl. No.	Posts	No. of Posts	Category	Pay Scale
1.	Academic Registrar	1(One)	General	Rs. 1,44,200-2,18,200/-

GENERAL INSTRUCTIONS, TERMS AND CONDITIONS

Academic Registrar will be for a term of five years, with the incumbent remaining on probation for up to two years following which her/his position may become confirmed for the remaining period of the term. With eligibility conditions permitting, the incumbents may be considered for reappointment.

REQUIRED QUALIFICATIONS AND EXPERIENCE (on the date of application)

1. A Master's degree with at least 55% of the marks or its equivalent grade in a point scale wherever grading system is followed. The Ph.D. degree shall be desirable but not an essential qualification.
2. At least 15 years of experience as Assistant Professor in the Academic Level 11 and above or with 8years of service in the Academic Level 12 and above *including as Associate Professor along with experience in education administration.*
- or
3. Comparable experience in a research establishment and/or other institution of higher education.
- or
4. 15 years of administrative experience, of which 8 years shall be as Deputy Registrar or an equivalent post.

DESIRED QUALIFICATIONS

Ph.D. degree and Good computer literacy, familiarity with ERP/university management systems, digital methods of delivering education, curriculum development, and accreditation and ranking of academic institutions.

Minimum and maximum ages of applicants: 45 and 55 years. Age of superannuation: 60 years.

Prescribed application form is available at www.bhattadevuniversity.ac.in. Two copies of the completed application accompanied by self-attested copies of all certificates, mark sheets, proof of age, documents in support of position applied for and pay etc. and a Transaction ID of a non-refundable fee of Rs. 2000/- (Rs. 1000/- for SC/ST) paid by NEFT/ RTGS/ Online payment in the Account No. 1755101014254 of Bhattadev University, Bajali, IFSC Code. CNRB0001755 (C N R B Zero Zero Zero One Seven Five Five) and MICR Code. 781015503 before the last date.



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28/5/2022
Registrar
Bhattadev University, Bajali

Persons in employment should apply through proper channel or furnish No Objection Certificate (NOC) from their employers. Suitable persons on deputation may also be considered. Incomplete applications or applications received after the last date or without the application fee shall not be considered.

Please note:

- (i) Only short-listed candidates will be called for interview.
- (ii) Candidates will have to appear in the interview, if called for, at their own cost.
- (iii) Services of the selected candidates will be governed by the Act, Statutes and Regulations of the university and relevant Govt. of Assam and UGC Rules and Regulations.
- (iv) Canvassing in any form will disqualify the candidate.
- (v) Mere fulfillment of qualification will not entitle an applicant to be short listed for interview.

The University reserves the right to withdraw any advertised post at any time without assigning any reason thereof. The right is also reserved with the University either to fill or not to fill the post(s) and its decision in this regard shall be final.

Last date of receipt of application is **20/06/2022** (04:00 p.m.).

10/28/5/2022
(Guruprasad Khataniar)
Registrar
Bhattadev University

Memo No: BU/Advt./NTS/OCR/03/2022/1708-A

Date: 28/05/2022

Copies forwarded for information and necessary action to:

1. The Director of Higher Education, Govt. of Assam, Kahilipara, Guwahati-19
2. The Additional Secretary to Government of Assam, Chancellor's Secretariat, Raj Bhavan, Guwahati-1
3. The Registrars of all Indian Universities
4. Heads of the Academic Departments, Bhattadev University
5. OSD (Finance), Bhattadev University
6. Web Administrator, Bhattadev University
7. Guard File
8. The Concerned file



सा विद्या या विमुक्तये

10/28/5/2022
(Guruprasad Khataniar)
Registrar
Bhattadev University

Registrar
Bhattadev University, Bajali