



ভট্টদেৱ বিশ্ববিদ্যালয়

বজালী, পাঠশালা-৭৮১৩২৫, অসম

BHATTADEV UNIVERSITY

(A State University established under Assam Act No. XXXVI of 2017)

BAJALI, PATHSALA-781325, ASSAM

OFFICE OF THE REGISTRAR

Dr. Subhash Chandra Das
Registrar, i/c

E-mail: registrar@bhattadevuniversity.ac.in

Website: www.bhattadevuniversity.ac.in

No. BU/E&A/NIB/2025/6431

Date:23/01/2025

NOTICE INVITING BIDS

Sealed tenders in two bid system are invited from the Manufacturers/Authorized Dealers/Distributors/ Vendors on 'prescribe format for " Empanelment of vendors with respect to supply of chemicals, glassware, plasticware & small equipment and other items for the labs of Bhattadev University" for the year 2025-26.

Registrar i/c
Bhattadev University



Annexure-A

Schedule of Rates for Chemicals

S. No.	Make/Brand Name	Rate of Discount per unit of Item (%)
1	Alfa Aesar	
2	Abbott India Ltd.	
3	Abcam	
4	Avantor	
5	Bayer's Zydus Pharmaceuticals	
6	Euroclone	
7	Fermentas	
8	FINAR	
9	Fisher Scientific	
10	Fluka	
11	Glucobay	
12	Helix India	
13	Himedia Laboratory Pvt. Ltd.	
14	India Chem, Uttarpura	
15	Loba Chemie Pvt. Ltd.	
16	Merck Life Science Pvt. Ltd.	
17	Merck Specialities Pvt. Ltd.	
18	Pallav	
19	S D Fine-Chem Limited (SDFCL)	
20	TCI India	
21	Qualigens Fine Chemicals	
22	Rankem	
23	Sigma Aldrich Chemicals Pvt. Ltd.	
24	Cisco Research Laboratories (SRL) Pvt. Ltd.	
25	Thermo Fisher Scientific	
26	Transasia Bio-medicals Limited (ERBA)	
27	Stanbio Reagents (P) Ltd.	
28	Oxford Chemicals	



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Annexure-B

Schedule of Rates for Glassware, Plasticware & Small
Equipments

S. No.	Make/Brand Name	Rate of Discount offered per unit of Item (%)
1	Atico Export (Glassware)	
2	Allied Scientific Products(Glassware)	
3	Biological Museum(Glassware)	
4	Bluestar(Glassware)	
5	Borosil Glass Works Ltd.(Glassware)	
6	Borosilicate Glassware(Glassware)	
7	Eppendorf India Ltd.(Glassware)	
8	Glassco Laboratory Equipment(Glassware)	
9	Merck Glasswares(Glassware)	
10	Sigma Scientific Glass(Glassware)	
11	Vensil Glass Works Pvt. Ltd.(Glassware)	
12	Applied Biosystem (Plasticware)	
13	Biological Museum (Plasticware)	
14	Genaxy Scientific (Plasticware)	
15	Jainco Lab (Plasticware)	
16	Himedia Laboratory Pvt. Ltd. (Plasticware)	
17	Nichirvo (Plasticware)	
18	Qualiagen (Plasticware)	
19	Tarsons Products Pvt. Ltd. (Plasticware)	
20	Eppendorf India Ltd. (Plasticware)	
21	Jain Scientific Glass works(JS GW)	
22	Religlass	



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Annexure-C

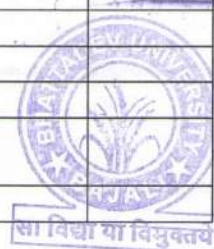
Schedule of Rates for Others / Miscellaneous items

S. No.	Item	Make/Brand	Unit	Rate of Discount offered per unit of Item (%)	Base Price (INR)
1	Absorbent Cotton Wool	Jayer & Company			
2	Alloy	generic			
3	Absolute alcohol	Bengal			
4	Aluminium Foil	Freshee			
5	Anti Log Graph Paper	Generic			
6	Biological Museum Specimen	Biocraft Scientific Systems Pvt. Ltd.			
7	Blotting Paper	Whattman / Biva			
8	Bunsen Burner with gas pipe	Best Quality			
9	Blow Pipe	Generic			
10	Brush (for cleaning Macro and Semi-micro Test Tubes)	Generic			
11	Buchner Funnel	Generic			
12	Burette Cleaning Brush	Generic			
13	Burette Pinch Cock (50mL)	Generic			
14	Burette Semi-micro (10mL)	Generic			
15	Burette Stand	Generic			
16	Capillary Tube	Generic			
17	Charcoal Block	Generic			
18	Chart Paper (white)	Generic			
19	Chromatographic Paper	Generic			
20	Clamp for Burette	Generic			
21	Clamp for Condenser	Generic			
22	Clay Pipe Condenser	Generic			
23	Clay Pipe Triangular	Generic			
24	Distilled Water Bottle	Generic			
25	Dropper's Glass with Rubber Teat (big)	Generic			
26	Dropper's Glass with Rubber Teat (small)	Generic			
27	Dustbin (for laboratories)	Generic			
28	Ethanol	Generic			
29	Filter Paper	Biva			
30	Filter Paper	Himedia Laboratory Pvt. Ltd.			
31	Filter Paper	Whatman			
32	Fire Extinguisher	Generic			
33	First Aid Box	Generic			
34	Funnel Borosilicate	Generic			
35	Funnel Stand (Wooden)	Generic			



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S. No.	Item	Make/Brand	Unit	Rate of Discount offered per unit of Item (%)	Base Price (INR)
36	Fusion Tube	Generic			
37	Glass Plates (for Chromatography)	Generic			
38	Glass Rod (in kg)	Generic			
39	Glass Tube (in kg)	Generic			
40	Glycerine	Generic			
41	Hand Gloves	Generic			
42	Heparin Vials	Labtech disposable (Vacutech)			
43	Kerosene oil	Generic			
44	Laboratory Detergent	Generic			
45	Laboratory Dusting Brushes and Towels	Generic			
46	Laboratory Safety Spectacles	Generic			
47	Log Log Graph Paper (4x4 cycle)	Generic			
48	Micropipette Tips	Generic			
49	Micropipette/Macropipette/ Multichannel	Nichiryo			
50	Modeling Clay/ Putty	Generic			
51	Napkin Paper Roll	Generic			
52	Non-absorbent Cotton Wool	Jayer & company			
53	Oil Paper	Generic			
54	Ore	Generic			
55	Paraffin	Merck life sciences private limited			
56	Parafilm	Bemis			
57	Pinch Clips	Generic			
58	Platinum Wire (for Flame Test)	Generic			
59	Porcelain Crucible	Generic			
60	Primer	Invitrogen			
61	Primer	Sigma aldrich chemicals pvt. Ltd.			
62	Primer/Sequencing	Agile lifesciences			
63	Primer/Sequencing	Bioserv india ltd.			
64	Primer/Sequencing	Gcc biotech (india) pvt. Ltd,			
65	Primer/Sequencing	Genotypic pvt. Ltd, bengaluru			
66	Primer/Sequencing	Integrated dna technologies (idt)			
67	Primer/Sequencing	Scigenome, kerela			
68	Primer/Sequencing	Xcelris, ahmedabad			
69	Probability Graph Paper	Generic			
70	Reagent Bottle with Dropper	Generic			
71	Rectified Spirit	Generic			
72	Rubber Adaptor (for Sintered Glass Crucible)	Generic			
73	Rubber Cork (of Different Sizes)	Generic			



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S. No.	Item	Make/Brand	Unit	Rate of Discount offered per unit of Item (%)	Base Price (INR)
74	Sample Labelling Tag	Generic			
75	Semi Log Graph Paper	Generic			
76	Sieve Set	Generic			
77	Silicon Oil	Generic			
78	Silicon Carbide Powder (Carborundum)	Snam abrasives pvt. Ltd.			
79	Simple Graph Paper	Generic			
80	Stainless Steel etc.	Jain scientific glass works (jsgw)			
81	Stereographic Net (Cardboard) Graph Paper	Generic			
82	Test Tube Cleaning Brush	Generic			
83	Test Tube Holder	Generic			
84	Test Tube Stand (plastic/wooden)	Generic			
85	Test Tube's Hardglass	Generic			
86	Tissue Roll/ Tissue Paper	Panama corporation			
87	Tongs (for Crucible.)	Generic			
88	Tracing Paper Roll	Generic			
89	Transparent Wax	Generic			
90	Triangular Graph Sheet	Generic			
91	Vacutainer vials	Vacurette			
92	Vial	Generic			
93	Wash Bottle	Generic			
94	Water Bath's Copper	Generic			
95	Water-proof Bottle Labels	Generic			
96	Wire Gauge with Asbestos	Generic			
97	Rider	Generic			
98	Weight box of Chemical balance	Generic			
99	10mg , 20mg, 50mg, 100mg, 200mg ,500mg weight boxes	Generic			
100	Molecule Model	Generic			
101	Gas Pipe	Generic			
103	Glass Pipes	Generic			
104	Glass rod	Generic			
105	Vacuum Grease	Generic			
106	Litmus Paper	Generic			
107	pH paper	Generic			
108	Long Needle	Generic			
109	Rubber Septa	Generic			
110	Brass turnings	Generic			

N.B.: Units of measurement must be mentioned in the coloum "Rate of Discount offered per unit of Item (%)"

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TERMS AND CONDITIONS FOR EMPANELMENT OF VENDORS
WITH RESPECT TO SUPPLY OF CHEMICALS, GLASSWARE,
PLASTICWARE & SMALL EQUIPMENTS AND OTHER ITEMS
FOR THE LABS OF BHATTADEV UNIVERSITY

A) Terms and Conditions:

The following terms and conditions, which are the minimum criteria for this bid, shall apply herein:-

1. The sealed cover must be submitted in two separate, sealed sub-envelopes clearly super-scribed as:
 - i. 'Techno-commercial Bid', consisting of documents, testimonials, etc. pertaining to all technical details/ specifications of item(s) in addition to commercial terms and conditions as well as details of required compliances; and,
 - ii. 'Financial Bid', indicating item-wise base rate(s)/ price(s)/ discount rate(s) for the item (s) listed in the relevant Techno-commercial Bid.
2. The two separate, sealed sub-envelopes mentioned in Clause 1 are required to be placed inside a comparatively bigger sealed envelope clearly super-scribed on the top of the same as "EMPANELMENT OF VENDORS WITH RESPECT TO SUPPLY OF CHEMICALS, GLASSWARE, PLASTICWARE & SMALL EQUIPMENT AND OTHER ITEMS FOR THE LABS OF BHATTADEV UNIVERSITY:: NIB No.BU/E&A/NIB/2025/6431 Dated 23/01/2025". The name and address of the bidder along with valid contact number(s) must be mentioned on each of the envelopes. The bigger sealed envelope addressed to "The Registrar, Bhattadev University, Bajali, Pathsala, PIN-781325, Assam" must be submitted during office hours in the Drop-Box arranged for the purpose on or before **2 PM of 13/02/2025**
3. The application must be accompanied by a **compulsory non-refundable bid processing fee of INR 1000/-**. The bid processing fees must be deposit through **SBI Collect. (for depositing bid processing go to <https://www.onlinesbi.sbi/>, click on SBI collect-Select Category as Educational Institutions- Search Educational Institute as Bhattadev University Bajali-Select Payment Category as Bid Processing Fees-Rs. 1000/-then filled in all the details—then click next—Click Next—Select payment type—then make payment)** Applications with no bid processing fee will be rejected. The bid processing fee shall be submitted along with the Technical Bid..
4. The bids will be opened on **13/02/2025 at 2.30 P.M.**



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- will be treated as due date for bid submission/ opening. The bid received after due date and time or without sealed cover or in torn condition shall not be entertained under any circumstances whatsoever.
6. Any addendum, corrigendum, notice of date extension, etc. will be posted on the University's website only. As such, it is in the bidder's interest to stay alert regarding such notices/notifications.
 7. All bids received will be opened, scrutinized and evaluated by a committee constituted for the purpose of selection and recommendation with respect to empanelment of vendors.
 8. Evaluation shall be done separately for each category of items as deemed fit by the committee.
 9. The University shall deal with the bidder directly, and thus, no middle-men/ agents/ commission agents etc. should be asked or encouraged by the bidder to represent their cause.
 10. All pages of the bidding document and supporting materials, annexure/enclosures etc. must be sealed and signed by the bidder or their authorized signatory. All entries by the bidder should be legibly written. Any over-writing, corrections and cuttings should bear initials of the authorized signatory. Ideally, corrections should be made by writing again instead of 'shaping' or over-writing.
 11. The employees of Bhattadev University or their immediate family members shall not be eligible to participate in the bidding process. For the purpose of this clause, immediate family members comprise dependent parents, sons, daughters, brothers, sisters and spouse.
 12. Only the sought for information and details are required to be furnished with the bidding document. However, if the bidder desires to present additional information, they may be provided on additional sheet of paper.
 13. The bidder submitting their bid shall be deemed to have read and unconditionally accepted all terms and conditions stated herein. No correspondence, be it verbal or written, shall be entertained in respect of acceptance or rejection of their bid.
 14. Non-conformity to any of the stipulated terms and conditions and/or non-submission of any of the documents/ testimonials/ fees etc. mentioned below in the 'Enclosures-cum-Checklist' section, shall amount to the bid being 'incomplete' thereby disqualifying the bidder owing to which their bid will not be considered but instead summarily rejected by the bid opening and evaluation committee.
 15. Financial Bid of only the techno-commercially acceptable offers shall be opened for the purpose of evaluation (and ranking).



16. Discount rate(s)/ values in Financial Bid must be quoted in terms of 'Percentage' (%) only.
17. The bidder shall quote the most competitive rates per unit, per item and total price of each item quoted or percentage above, below on the rates in the bidding documents. GST (CGST, SGST, IGST), admissible duties, rates and other taxes, if any, all of which shall be shown separately. Insurance, wages of manpower, and other incidental expenses must be borne by the selected bidder themselves.
18. If discount rates are quoted in a format other than the one which is prescribed in the bidding document, then the bid is liable to be cancelled. 'Schedule of Rates' must be carefully and properly filled up. Please note that no corrections and/or alterations in the Financial Bid will be permitted at a later stage.
19. The highest discount rates will be determined based on evaluation of bids belonging to only the techno-commercially qualified bidders. The bidders willing to supply at the discount rates determined by the University shall be issued an offer for enlistment/ empanelment. That offer which shall be based on the highest discount rates or any other discount rate(s) to be decided by the University, would need to be accepted within stipulated number of days (to be intimated in due course of time) from the date of issue of the aforementioned offer. Failure to accept the offer and/or failure to communicate its acceptance within that time frame shall automatically result in cancellation of the offer.
20. For the bidder to be considered for empanelment, they shall have to invariably deposit security money (refundable) of **INR 10000/-**.
21. The Security Deposit (SD) money of the successful bidder shall not carry any interest and would be refunded at the time of conclusion of the contract period.
22. After receiving the necessary approval of the University authority, the highest discount rates applicable on the item(s) listed in the Techno-commercial Bid shall remain constant/ fixed/ valid for a period of one year from date of issue of the Office Order pertaining to enlistment/empanelment. Subject to satisfactory performance of the selected bidder(s), the validity period of the resultant rate contract (RC) may be extended/ renewed for further duration based on mutual consent, if deemed necessary. In all circumstances and eventualities, whether arising out of expiry of the period of the RC or its non-renewal or termination or withdrawal, the bidder shall have to continue the work till such time that a new or alternate arrangement is made by the University.
23. The successful bidder shall deliver the listed item(s) at the approved discount rate(s) as and when requirement arises.



24. Bhattadev University personnel reserves the right to call for any information and record, inspect the premises (if any) of any or all of the bidders, before as well as, during subsistence of the RC.
25. The bid shall be rejected if:
- (i) the authenticity of any of the supporting documents is found to be fabricated or false or untrue or incorrect or forged or deceitful; or
 - (ii) the bidder is found to have been blacklisted by any government/ non-government organization/ Public Sector Undertaking in the preceding three(3) years; or
 - (iii) the bidder is convicted, punished, charge sheeted in a criminal case involving moral turpitude; or
 - (iv) the bidder tries to canvass the bidding process or influence any official of the University, in any manner whatsoever; or
 - (v) the bid or any part of it is found to be conditional or contradictory in nature and interpretation.
26. The bidder should clearly state in the bid/ offer if there is any company offered special rebate or discount admissible or will be given to the University on the item(s) quoted.
27. An offer of guarantee encompassing immediate replacement of the supplied item(s) against defects of manufacturing/ workmanship/ mishandling during storage and transit etc., must be provided by the successful bidder.
28. The successful bidder shall deliver the ordered item(s) at the place/site as instructed by the authorized personnel during or prior to delivery and also collect item(s) for return, if any.
29. The necessary on-site delivery [as well as on-site training (if applicable)] shall be carried out by authorised representative(s) of the successful bidder entirely at their own risk and free-of-cost in the presence of authorised personnel from the concerned research lab/ academic department/ administrative section of the University or stakeholder(s) of the bid.
30. The successful bidder shall provide prompt after-sales service and support whenever and wherever called for. By having an alternative backup plan for continued availability of human resource, the bidder shall ensure that there is no disruption of services because of absenteeism of manpower. Apart from providing the required services, as and when called for, the successful bidder shall discharge any other duties, which in the opinion of the University are within the scope of work of the bidder, and that such duties shall be carried out with due diligence and care.
31. The successful bidder must deliver the item(s) and provide associated service and support/assistance at the designated site during such time in the day as



may be specified for that particular place from time to time which include all working days/ shifts and even on holidays.

32. The successful bidder will engage suitable and experienced personnel as may be needed to supervise and guide the subordinate personnel for proper completion of the work as per direction of such officer(s)/ official(s)/ end user(s) as may be designated by the University. The bidder is overall and fully responsible for the good conduct and character of the manpower deployed. In case of any complaint against any staff, the bidder shall be under mandatory obligation to suitably punish such personnel or to take such other action as may be directed including removal or substitution of such personnel when instructed orally or in writing by the designated officer(s)/ official(s)/ end user(s).
33. The successful bidder and their representative(s) shall be liable to be dealt suitably in the event of infringement of any law. Any financial liability arising on the University as principal employer shall be deducted from the bill(s)/invoice(s) of the bidder and if the full amount is not recovered, then the same shall be recovered from the SD money (if any) of the bidder.
34. In case the work carried out by the successful bidder or its personnel is not found satisfactory, then the bidder upon advice, directions or orders from the University shall take immediate necessary steps/action so as to provide prompt, uninterrupted and effective services, as per terms of the Rate Contract (RC).
35. In case the successful bidder fails in fulfilling the obligations of work under the RC, fully and in time, the University shall have the absolute right to take up the work at the bidder's cost and risk, and recover all such expenses from the amounts due to the bidder including their SD money (if any).
36. For any deficient services, the University reserves the right to terminate the RC and initiate such further penal/ legal action as deemed appropriate.
37. The manpower deployed by the successful bidder for carrying out the obligations under the terms of the RC shall be employees of the bidder. No relationship of master and servant would be created between the deployed manpower and the University under this contract. The bidder shall be solely responsible for their affairs and will be bound to comply with the statutory obligations as and where applicable. These personnel shall have no claim whatsoever, to be treated as employees of the University. In the event of any such claims being made by the personnel of the successful bidder on the University, the bidder shall be wholly responsible and the bidder shall indemnify the University against any such claims, either monetary or otherwise.



D. S.

38. The successful bidder shall observe all the laws and be solely responsible for any prosecution or liability arising from breach of any of those laws. The bidder shall be responsible for compliance with all central and state laws as per rules/ regulations/ bye-laws and order of the local authorities and statutory bodies as may be in force from time to time during the subsistence of the contract. The bidder shall also indemnify the University and its officer(s)/ official(s)/ end user(s) from any claim or consequences/ damages for any lapse or non-compliance thereof. If, at any point of time, it is found that any type of liability/ responsibility has been fixed on the University or its employees by any government or local bodies as regards the contract, then the total responsibility will have to be borne by the bidder.
39. If, at a later date, it is found that any of the information, documents, testimonials or certificates submitted by the successful bidder is wrong/ forged/ fake/ false or manipulated, then the RC shall stand cancelled with immediate effect and SD money (if any) with the University shall be forfeited without any claim whatsoever against the University.
40. The successful bidder shall not divulge any information, confidential or otherwise, that he may come across. The bidder or their representative(s) shall be granted permission by the University to enter the premises only for the purpose of carrying out the contractual obligations and not for any other reasons or purposes. Prior permission will have to be obtained by the bidder or their authorized representatives from the University in the event of them being required to remain on the University's premises beyond the stipulated time and/or on Sundays and fixed public holidays for any reasons whatsoever.
41. If, in the course of execution of the RC by the successful bidder, any damage is caused by the bidder or its personnel deployed in the University's premises to persons and/or property of the University, the bidder shall be liable for the same and that they shall indemnify the University against such damages. The bidder shall also render all assistance and cooperation to the University in the event of any inquiry relating to any such incident or accident.
42. The successful bidder shall not delegate or sublet the supply assignment or any part thereof to any other agency/ entity/ contractor without the prior written consent/ approval of the University; and such consent, even if provided, shall not relieve the bidder from any liability or any obligation under the RC.
43. No advance payment shall be made to the successful bidder. In order to receive payment against the supply assignment so executed, the bidder shall have to submit triplicate copies of bill(s)/invoice(s) and relevant



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supporting documents. However, payment shall be made only after due scrutiny, verification and endorsement of the same by the end user/ authorized personnel who shall necessarily be officer(s)/ official(s) designated by the University for the purpose.

44. Statutory levies and taxes, as applicable from time to time, shall be deducted at source as TDS from the bill(s)/invoice(s) of the successful bidder at the time of settlement of the same unless the bidder produces a certificate to the contrary from the Income Tax authorities. TDS certificate will be issued by the University. GST and other taxes, as applicable from time to time, shall be paid as per rules.
45. The successful bidder is liable to forfeit their SD money (if any) and be barred from future bidding if after receipt of purchase order, they fail to supply the item(s) and/or fulfill due obligations concerning the supply assignment.
46. The University reserves the right to cancel the RC by giving a notice in writing without assigning any reason whatsoever in lieu thereof. Any notice sent by the University to the address recorded in the bidding document shall be deemed to have been properly served for any of the purposes mentioned herein
47. Mere submission of bid does not confer any right on any eligible bidder for being enlisted/ empanelled with the University.
48. The Registrar, Bhattdev University or any officer(s)/ official(s)/ end user(s) authorized by the University, has the discretion to review or ascertain and enforce due and proper observance of the laws, rules and regulations. The officer(s)/ official(s)/ end user(s) so authorized by the University, or the Registrar, may, by himself, investigate into any complaint regarding default on the part of the bidder as regards terms and conditions of the bid. No bidder shall be allowed to be represented by any legal expert during the course of any investigation, enquiry, appeal or any other proceeding conducted by or before any officer/ official/ end user of the University against the bidder.
49. In the event of any dispute or difference between the parties relating to or concerning the interpretation of the rate contract/ bid or any alleged breach thereof or any matter relating to the contract/ bid, the same shall be settled by the parties, as far as possible, by mutual discussions and consultations between themselves. No bidder shall be allowed to be represented by a legal expert during any proceeding of mutual discussions and consultation. The dispute shall be so settled only when the same has arisen during subsistence of the contract and that the decision taken by the Registrar, Bhattadev University shall be final and binding on all parties. In other words, in case of



- any ambiguity or dispute that may arise in the interpretation of any of the clauses in this bidding document, the interpretation of the Registrar, Bhattadev University shall be final and binding on all.
50. Bhattadev University reserves the right to amend or withdraw any of the terms and conditions and also update, modify, relax/waive and supplement the minimum requirements at any point of time. The University reserves the right to accept the offers in full or in parts or reject summarily or partly. In other words, the University reserves the right to accept, consider or reject any or all of the offers without assigning any reason in lieu thereof. The decision of Bhattadev University in respect of scrutiny and evaluation of credentials of bidders as well as selection of the successful bidder(s) shall be intimated by the office. The decision of Bhattadev University on all matters connected with or incidental to selection or empanelment of vendors shall be final and binding on all and shall not be called in question on any ground.
 51. The law of the land shall apply to the rate contract arising out of this bid. All disputes in this connection and all matters arising out of the contract shall be settled exclusively in the courts under Bajali district jurisdiction.
 52. The prices under a rate contract shall be invariably subject to 'price fall clause' and this shall be specified in the bidding documents. A clause regarding price fall shall be incorporated in the terms and conditions of rate contract.
 53. The Earnest Money Deposit (EMD) of **INR 10,000/-** (Rupees ten thousand only) (Refundable) must be deposit through **SBI Collect. (for depositing EMD go to <https://www.onlinesbi.sbi/>, click on SBI collect-Select Category as Educational Institutions- Search Educational Institute as Bhattadev University Bajali-Select Payment Category as Earnest Money Deposit(EMD)-Rs. 10000/---then filled in all the details—then click next—Click Next—Select payment type—then make payment)** failing which the Tender will be rejected.

Provided that any concession in bid security deposit as may be notified by the State Government from time to time for encouraging local industries or small business, micro and small enterprises located in and operating from the State, recognized start-ups located in and operating from the State, individual bidders belonging to different reserved categories of the State, individual physically challenged bidders of appropriate levels of disability, and women entrepreneurs etc., shall be allowed accordingly on production of the relevant certificates from the competent authorities



B. Enclosures-cum-Checklist

Documents etc. which must be placed inside the sub-envelope titled 'Techno-commercial Bid' are:

- i) SBI collect payment receipt of the processing fee worth INR 1000/-
- ii) SBI collect payment receipt of the EMD fee worth INR 10000/-
- iii) Copy of bidding document duly sealed and signed by the authorised signatory representing the bidder.
- iv) An undertaking on the letterhead of the bidder clearly stating that 'all terms and conditions stipulated in the bidding document are unconditionally acceptable to us'
- v) Copy of valid/ up-to-date trade license issued by the competent authority under jurisdiction of Assam State.
- vi) Copy of PAN card
- vii) Copy of certificate pertaining to GST registration
- viii) Copy of document(s) indicating income tax returns (ITR) filing for the current Financial Year
- ix) Copy of documents/ testimonials [such as purchase orders/ invoices] indicating prior work experience of similar nature.

Document(s) etc. which must be placed inside the sub-envelope titled 'Financial Bid' are:

- a) Hard Copy (paper) of the duly filled up prescribed format of 'Schedule of Rates' at **Annexure-A, B & C**



Registrar i/c
Bhattadev University



Registrar i/c
Bhattadev University, Bajali