



ভট্টদেৱ বিশ্ববিদ্যালয়

বজালী, পাঠশালা-৭৮১৩২৫, অসম

BHATTADEV UNIVERSITY

(A State University established under Assam Act No. XXXVI of 2017)

BAJALI, PATHSALA-781325, ASSAM

OFFICE OF THE REGISTRAR

Mr. Monoj Kumar Das
Registrar (i/c)

E-mail : registrar@bhattadevuniversity.ac.in

Website: www.bhattadevuniversity.ac.in

No. BU/E&A Sec./NIQ/2022/2053

Date: 27/10/2022

Notice Inviting Quotations For Campus Signage

Sealed quotations are invited from reputed firms/suppliers for the supply and installation of the following items & accessories at Bhattadev University. The quotation must be submitted to the undersigned on or before **07/11/2022** till **2 PM**. The quotations will be opened on the same day at **2.30 PM**. Any bidding party which may want to be present during the opening of quotations may do so. However quotations will be opened even if no representative remains present at the time of opening of quotations.

1. List of Item(s):

Sl. No.	Item(s)	Required quantity
1	Acrylic Board (Black) with Golden Letter	As and when required
2	Sunboard with vinyl Cutting	
3	ACP vinyl board	
4	Glow Sign board	
5	Brass Signages including University Emblem	

2. Minimum Specification of signboard and accessories:

(A) Signboard	
Framing	0.75 inch Square Pipe of 18 Gauge Stainless Steel (304 grade)
Printing materials	3M, UV printing Rector Reflector pest on 22 Gauge GI Sheet.
Display	Single side/Both sides
(B) Signboard Post	
40 mm diameter Gauge Round Stainless Steel Pipe with fixed on CC Block 300mm X 300mm and depth of 400mm at a proportion of 1:2:4	



Terms & Conditions:

1. Quotations should be submitted in the suppliers' letterhead with supporting documents.
2. A non refundable tender processing fee of Rs. 1000/- (One Thousand) must be deposited through Demand Draft **in favour of Registrar, Bhattadev University, Bajali Payable at Pathsala.** Applications with no bid processing fee will be rejected.
3. An undertaking on the letterhead of the bidder clearly stating that 'all terms and conditions stipulated in the bidding document are unconditionally acceptable to us'
4. The bidder must filled up the Annexure-I and submit along with bid
5. Rates must be quoted in per square foot other common basis.
6. Rates should be inclusive of all taxes, but bill to be submitted showing GST separately.
7. Charges for clearing and transportation, installation should be incurred by the supplier.
8. Current Financial Year (2021-2022) ITR, GST registration number to be attached with quotations.
9. Valid Trade License of the dealer needs to be attached.(if any)
10. The University reserves the right to accept or reject any or all the quotations without assigning
11. any reason.
11. Quality of materials to be assured and materials to be supplied as per the specification given. Any deviation from the given specification will not be accepted.
12. **Quoted rates should be valid at least for 1 year.**




Registrar i/c
Bhattadev University, Bajali
Registrar i/c
Bhattadev University, Bajali 

**Annexure - I
Bidder's Details**

Sl. No.	Particulars	Details to be filled
1.	Name and Address of the Applicant Firm/Company/Proprietary Concern (relevant documents to be produced)	
2..	Mobile number with Email ID of the person to be contacted	
3.	PAN number	
4..	Registration number	
5.	GST Registration Number	
6.	Bank details	
	a) Name in A/C	
	b) A/C No.	
	c) Name of the Bank	
	d) Name of the Branch	
	e) IFS Code of the Branch	
7.	Details of experience (If any)	

Signature with Official Seal:

Name & Address of the Applicant:

Place:

Date:

