



ভট্টদেব বিশ্ববিদ্যালয়  
বজালী, পাঠশালা-৭৮১৩২৫, অসম  
**BHATTADEV UNIVERSITY**  
(A State University established under Assam Act No. XXXVI of 2017)  
BAJALI, PATHSALA-781325, ASSAM  
**OFFICE OF THE REGISTRAR**

Dr. Subhash Chandra Das  
Registrar, i/c

E-mail: [registrar@bhattadevuniversity.ac.in](mailto:registrar@bhattadevuniversity.ac.in)  
Website: [www.bhattadevuniversity.ac.in](http://www.bhattadevuniversity.ac.in)

No. Bhatt.U/E&A Sec./2023/3548

Date: 23 /12/2023

**NOTIFICATION**

As per the resolution of 11<sup>th</sup> Meeting of the Executive Council of Bhattadev University held on 09/08/2023, vide Resolution No. EC-10/2023/07, the University is pleased to notify the adoption of the advisory of the Government of Assam issued by the Secretary to the Govt. of Assam, Higher Education Dept. vide Ecf. No. 331680/1 dated 6<sup>th</sup> July, 2023 for successful implementation of NEP 2020.

In view of this, the University Office timing for all academic and administrative matters will be from 9 AM to 5 PM. Further, the University will remain closed on all Saturdays and Sundays.

All the faculty members and staff shall be required to record their attendance towards maintaining the 40 hours of work per week. The Heads of Departments shall maintain the record of the attendance of the faculty members and staff of the Department. The attendance of the staff in the administrative offices / sections will be maintained in the designated areas as decided by the Competent Authority. A copy of the certified attendance needs to be forwarded every month to the O/o the Registrar by the Heads of Depts. / Designated Authority in the Office.

This notification shall come into force w.e.f. 01 January 2024.

This has the approval of the Vice-Chancellor dated 23/12/2023.

  
Registrar (i/c)  
Bhattadev University

Memo No. Bhatt.U/E&A Sec./2023/3548-A

Date: 23/12/2023

**Copy forwarded to-**

1. All Heads of Academic Departments / Librarian / DSW i/c
2. Academic Registrar
3. Controller of Examinations
4. Deputy Registrar
5. Finance Officer
6. Webmaster, for uploading in the Website
7. P.S. to the Honourable Vice-Chancellor, Bhattadev University
8. Office File

  
Registrar (i/c)  
Bhattadev University

