

Bhattadev University
Standard Operating Procedure (SOP) for SPOT Admission
Academic Session – 2026-27

Purpose :

To ensure a smooth, transparent, and efficient process for conducting SPOT admissions into various programmes offered by Bhattadev University for the academic session 2026–2027.

Scope :

This SOP is applicable to all academic departments and admission personnel involved in the SPOT admission process for UG programmes at Bhattadev University.

SCHEDULE & PROCESS FLOW

1. Collection of Application Forms by the Admission Committee :-

Date: 15/06/2026 (Monday)

Time: 10:00 AM – 2:00 PM

Venue: HALL

2. Instructions to the Applicants :-

- Applicants must submit the Filled-in **SAMARTH application form** along the **photostate copy of the marksheet and reservation certificate** (if applicable).
- Applicants seeking admission under the **EC (Extra-Curricular) category** must submit supporting documents/certificates in favor of their candidature along with the SPOT admission form. These credentials will be scrutinized by the Admission Committee. A separate list of eligible EC candidates will be prepared and published based on the validity and merit of the submitted documents.
- There will be a **Google form** which will be made available on our website. Candidates seeking admission through SPOT Round are asked to fill up the Google form and submit before submitting the SAMARTH form to admission committee. *(Note that this Google form is only to collect some partial information and not to be treated as an Application form)*

3. Publication of List of Eligible Candidates in the SPOT Round :-

Date: 15/06/2026 (Monday)

Time: 9:00 PM, University website (www.bhattadevuniversity.ac.in)

4. Admission of Applicants :-

Date: 16/06/2026 (Tuesday)

Programme : Arts

Time: 10:00 AM – 4:30 PM

Venue: HALL

5. Admission of Applicants :-

Date: 17/06/2026 (Wednesday)

Programme : Science & Commerce

Time: 10:00 AM – 4:30 PM

Venue: HALL

Note:

- *Admission is strictly subject to availability of seats against a discipline and fulfillment of eligibility criteria.*
- *If any seat remains vacant after the completion of the admission window, it may be filled on subsequent day from among waitlisted or remaining eligible candidates on the basis of merit.*
- *If necessary the University may apply Tie Breaker policy for the remaining SPOT vacancies, if arise.*

This has the approval of Hon'ble Vice Chancellor, Bhattadev University dated 12-06-2026.

Memo No. Bhatt.U/AR/Adm./2026/763

Date: 12-06-2026



Academic Registrar
Bhattadev University